

# 2<sup>nd</sup> Wallingford Scout Group - 5<sup>th</sup> January, 2015

Dear Parent / Carer,

## **The new Compass Data System - What we need you to do by 15<sup>th</sup> January, 2015.**

We need some information from you about your Young Person for Compass, the new national membership system for The Scout Association.

Some of this information we have asked for before and we need to check that it is up to date. Some of the information we need we have not asked for before. The attached form asks for all of the information we need. The information requested in the yellow boxes is compulsory and it is all intended to benefit the Young People in Scouting. Also attached is a form for Gift Aid and for Photo Consent both of which will help us with running the Group.

### **We need to receive the completed form from you please, by January 15<sup>th</sup>, 2015.**

Every young person in Scouting in the United Kingdom will have their parent/carer information, personal details and Scouting record maintained in this system. **It remains your responsibility to keep the records up to date and so please let us know of any changes after this as soon as possible.**

The 2<sup>nd</sup> Wallingford Scout Group's Leaders will use Compass to keep your Young Person's personal information safe and in one place so that we always have the most accurate contact details and personal information available to ensure we offer them the best Scouting experience we can.

### **Data Protection**

Although your child's personal information will be held in a system used nationally, only adult volunteers directly involved in running Scouting in your area will be able to view the information. Compass is important as a safe place to store essential details, and in addition it acts as a record of your child's Scouting progress and helps with administration tasks e.g. Leaders can record badge and award progress so you can see what your Young Person is working on, and Leaders may send messages to you via Compass about badge work, about what is happening at section meetings, invite you to come to camp etc.

*Please consider keeping the relevant box on the back of the form unchecked so that you can receive information about your child's activities. We often depend on your support for events and fundraising activities and there are many things that we will not achieve without this help.*

### **Using Compass**

Both parents / carers and young people will have a record in Compass. This means that, in the future, you will be able to set up your own log in details and use Compass to keep information up to date when it is appropriate and convenient for you. Soon you will be able to pay for subs, camps or events. Using Compass will minimise the need for lots of paper letters, forms and cash/cheques exchanging hands. Your child will have the same record all the way through their Scouting career. This means you will not have to repeat the same information every time they change Sections.

With best wishes and many thanks in advance for your help with establishing Compass,

**Helen Liddar, Group Scout Leader, 2<sup>nd</sup> Wallingford Scout Group**

**Email: [info@2ndwallingfordscoutgroup.org.uk](mailto:info@2ndwallingfordscoutgroup.org.uk)**